

**SHELBY COUNTY GOVERNMENT  
CONTRACTS ADMINISTRATION  
160 N. MAIN, SUITE 950  
MEMPHIS, TN 38103  
(901) 222-2113 PHONE (901) 222-205 FAX**

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**DEPARTMENTAL COMMUNICATION**

**TO:** Jason Morris  
**Roads, Bridges, & Engineering**

**FROM:** Tamika Hamm  
**Contracts Administration**

**DATE:** July 11, 2024

**SUBJECT:** Change Order – Vucon, LLC  
**Contract Number: CA2320991-4**

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Attached please find **one (1) fully executed** original of the above-referenced contract that has been executed by Lee Harris, Shelby County Mayor, for Shelby County Government. Please retain a copy for your files and forward a copy to *Vucon, LLC*, along with a “*Notice to Proceed*” for the described services of the contract.

Generally, contract(s) contain many terms and conditions and, in a number of instances, have provisions that impose duties and conditions on the County which if not followed or violated, will result in a monetary loss or other penalty being imposed on the County. Please insure that the appropriate individual within your department, who is responsible for monitoring and compliance of this agreement, is fully aware of its entire terms and conditions and of any requirements contained therein. If there are any questions that arise as a result of the contents of the attached, please contact Contracts Administration immediately.

Also, on occasion, one contract will affect how another contract is administered. Normally this situation involves either Federal or State grants which require that the funds received be spent under a separate contract(s) in a specific manner. Coordination of both contracts is mandatory. If there are any questions that arise as a result of the contents of the attached, please contact Contracts Administration immediately.

Please make sure that the above referenced contract number is shown on all invoices and correspondence pertaining to this contract.

**Attachments**

Contract (1)  
Encumbrance Form (1)  
PO (n/a)

**CHANGE ORDER**

**PROJECT: Big Creek Park Construction - Phase 1E Scour Hole Repair**

**CHANGE ORDER NUMBER: 03**

**INITIATION DATE: 6/04/2024**

**COUNTY PROJECT NO: CA2320991**

**CONTRACT DATE: January 11, 2023**

You are directed to make the following changes in this Contract:

<u>Item No.</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Cost</u>
	No cost time extension			\$0.00	\$0.00
				<b>TOTAL</b>	<b>\$0.00</b>

Not valid until signed by both the Owner and Engineer.

Signature of the Contractor indicates their agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original (Contract Sum) was	<b>\$6,372,634.00</b>
Net change by previously authorized Change Orders	<b>\$486,824.78</b>
The (Contract Sum) prior to this Change Order was	<b>\$6,859,458.78</b>
The Contract Sum will be increased by this Change Order	<b>\$0.00</b>
The new Contract Sum including this Change Order will be.	<b>\$6,859,458.78</b>
The Contract Time will be increased by 120 calendar days.	
The Date of Substantial Completion as of the date of this Change Order therefore is:	<b>October 1, 2024</b>

Authorized:

Darren Sanders, P.E.  
**County Engineer**  
6449 Haley Road  
Memphis, TN 38134

By Darren J. Sanders  
Darren Sanders, P.E.

Date 6/24/24

Chris Masin  
Chris Masin, P.E.  
County Project Manager

Vucon, LLC  
**Contractor**  
527 N Hollywood  
Memphis, TN 38112

By Albert Johnson  
Albert Johnson  
President  
Date 6/20/2024

Shelby County Government  
**Owner**  
160 N. Main Street  
Memphis, TN 38103

By Lee Harris  
Lee Harris, Mayor

Date 7/11/2024

**APPROVED AS TO FORM AND LEGALITY:**

Contract Administration/ Assistant County Attorney